

LARKRIDGE METROPOLITAN DISTRICT NO. 1 (“DISTRICT”)

405 Urban Street, Suite 310

Lakewood, Colorado 80228

Tel: 720-213-6621

Website: <https://larkridgemd1-2.colorado.gov/>

NOTICE OF SPECIAL MEETING AND AGENDA

<u>Board of Directors</u>	<u>Office</u>	<u>Term/Expiration</u>
Shell D. Cook	President	2025/May 2025
Jonathan Perlmutter	Treasurer	2027/May 2027
Jay Perlmutter	Assistant Secretary	2027/May 2027
Darrin Keslar	Assistant Secretary	2025/May 2025
Brian S. Heinze	Assistant Secretary	2027/May 2027
Ann Finn	Secretary (not an elected position)	

DATE: December 9, 2024

TIME: 3:00 p.m.

PLACE:

<i>Physical Location</i>	<i>Conference Call</i>
Jordan Perlmutter & Co. 1601 Blake Street, Suite 600 Denver, Colorado 80202	Phone Number: 1 (201) 616-0673 Passcode: 221876

I. ADMINISTRATIVE MATTERS

A. Present disclosures of potential conflicts of interest.

B. Confirm quorum, location of meeting and posting of meeting notices. Approve agenda.

C. Review and approve the Minutes of the July 15, 2024 Special Meeting (enclosure).

D. Discuss business to be conducted in 2025 and location (**virtual and/or physical**) of meetings. Schedule regular meeting dates (suggested dates are June 10, 2025 and October 7, 2025 at 11:30 a.m. at Jordan Perlmutter & Co., 1601 Blake Street, Suite 600, Denver, Colorado 80202 and via Zoom and/or conference call) and consider approval of Resolution Establishing Regular Meeting Dates, Time and Location, and Designating Location for Posting of 24-Hour Notices (enclosure).

E. Discuss requirements of Section 32-1-809, C.R.S., and direct staff regarding compliance for 2025 (District Transparency Notice).

- F. Discuss and authorize renewal of District's insurance and Special District Association membership for 2025.
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- 1. Approval of Renewal of Property and Liability Schedule and Limits, Workers Compensation Coverage, and SDA Membership for 2025 (enclosures).
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- G. Website Accessibility Discussion.

- 1. Discuss and consider approval of contract with Streamline Software, Inc. for Website Accessibility Services.
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II. PUBLIC COMMENTS

- A. Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes.
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III. FINANCIAL MATTERS

- A. Review and ratify approval of the payment of claims (enclosure).
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- B. Review and accept unaudited quarterly financial statements and the schedule of cash position statement (enclosure).
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- C. Conduct Public Hearing to consider amendment of the 2023 Budget. If necessary, consider adoption of Resolution to Amend the 2023 Budget (enclosure).
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- D. Conduct Public Hearing to consider amendment of the 2024 Budget. If necessary, consider adoption of Resolution to Amend the 2024 Budget.
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- E. Conduct Public Hearing on the proposed 2025 Budget and consider adoption of Resolution to Adopt the 2025 Budget and Appropriate Sums of Money and Resolution to Set Mill Levies (enclosures – Resolutions and draft budget).
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- F. Authorize District Accountant to prepare and sign the DLG-70 Certification of Tax Levies form and Mill Levy Public Information form (“Certification”), and direct District Accountant to file the Certification with the Board of County Commissioners and other interested parties.
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- G. Discuss and consider adoption of Resolution Authorizing Adjustment of the District Mill Levy in Accordance with the Service Plan.
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- H. Consider appointment of District Accountant to prepare 2026 Budget.

1. Consider setting the date for a Public Hearing to adopt the 2026 Budget for October 7, 2025, at 11:30 a.m., to be held at Jordon Perlmutter & Co., 1601 Blake Street, Suite 600, Denver, Colorado 80202 and/or via Zoom/conference call.
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- I. Discuss statutory requirements for an audit. Consider engagement of Dazzio & Associates, P.C. for preparation of 2024 Audit (enclosure).
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- J. Review and consider approval of Special Districts Preparation Statement of Work (SOW) between the District and CliftonLarsonAllen LLP for 2025 Accounting Services (enclosure).
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IV. LEGAL MATTERS

- A. Discuss May 6, 2025 Regular Director Election and consider adoption of Resolution Calling May 6, 2025 Election for Directors, appointing Designated Election Official (“DEO”) and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election. Self-Nomination Forms are due by February 28, 2025 (enclosure).

1. Discuss the need for ballot issues and/or questions.
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- B. Discuss status of conveyance of property to the District.
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V. OPERATIONS AND MAINTENANCE

- A. Discuss District services for 2025 and consider approval of necessary service agreements for related services.
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1. Review and consider approval of a Median Landscape Maintenance Agreement between the District and Environmental Designs, LLC (enclosure).
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VI. ADJOURNMENT **THERE ARE NO MORE REGULAR MEETINGS SCHEDULED FOR 2024.**